

Community of Interest for Careers Education (COICE) Terms of Reference

Purpose

To enhance and champion careers education across the UK.

COICE is a community of careers education specialists and experts who work to promote best practice in careers education in the UK. In doing so, COICE helps identify and influence careers education planning, design and delivery.

Scope

The scope of COICE includes;

- Acting as a think tank for careers education in the sector.
- Sharing updates on emerging developments in careers education.
- Discussing key topics to inform briefing/position papers.
- Undertaking or instigating projects to further develop thinking and practice in careers education.
- Supporting the CDI, e.g. with the National Careers Leaders' Conference.

Organisation

COICE operates as an informal group of career education specialists and experts who work together as an independent body supported by the CDI. The group aims to represent the range of research and practice in careers education throughout the UK, and individuals can apply to join the group.

Selection for the group depends on existing numbers of attendees (maximum 12), the balance of representation of different areas and the experience and expertise of the individual applying.

In addition to the core members, representation is invited from the key public service organisations for careers education across the UK – Careers & Enterprise Company, Skills Development Scotland, Careers Wales and Careers Service Northern Ireland.

Engagement

COICE members will meet quarterly throughout the year to share updates, discuss items of particular interest and progress projects and other initiatives. COICE members may meet independently to progress specific areas of work.

COICE will produce an annual report to be published on the CDI website and social media to inform CDI members and the wider profession of the work undertaken and planned.

Funding

Membership of COICE is voluntary and unpaid. Where projects require significant investment of time by members and others, funding for this will be discussed with the CDI Chief Executive and will progress if agreed.